



**HAX**  
 HANJAR ATHLETIC EXCHANGE  
 www.HAXLA.com  
 info@HAXLA.com 310.219.0600  
 3203 Jack Northrop Ave. ★ Hawthorne, CA 90250  
 An Equal Opportunity Employer

**INSTRUCTIONS: PLEASE READ CAREFULLY**

This application is the initial part of the examination process. Read the Employment Opportunity Announcement thoroughly and note the job requirements. **PRINT** in ink or use either a computer or typewriter to complete this application. Incomplete or illegible applications may be **DISQUALIFIED**. Fill out this application completely. Clearly state your qualifications. If a question does not apply to you, write N/A. A separate application is required for each position in HAX. Avoid any reference to religion, politics, race, sex, or other non-job related traits. A completed HAX application is **required**. A résumé may also be included, but may not be substituted for a completed HAX application. The application and all attached documents become property of HAX and will not be returned.

POSITION APPLYING FOR (Give Exact Job Title):

LAST NAME:	FIRST NAME:	M.I.:
STREET ADDRESS:		
CITY:	STATE:	ZIP CODE:
HOME PHONE NUMBER:	ALTERNATE PHONE NUMBER:	

**EDUCATION AND TRAINING**

<u>CIRCLE HIGHEST GRADE COMPLETED</u>	<u>NAME OF HIGH SCHOOL AND LOCATION</u>			<u>GRADUATE?</u>
1 2 3 4 5 6 7 8 9 10 11 12				YES NO GED
<u>NAME OF COLLEGE, BUSINESS, OR TRADE SCHOOL ATTENDED</u>	<u>CITY/STATE</u>	<u>MAJOR/SUBJECT</u>	<u>UNITS COMPLETED</u>	<u>DEGREE/CERT EARNED</u>

**PERSONAL INFORMATION**

SOCIAL SECURITY NUMBER:	DRIVER'S LICENSE (ISSUING STATE AND NUMBER):
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Have you ever been discharged or forced to resign from any position?  Yes  No (If Yes, please explain under REMARKS)  
 Are you related to any employee of HAX?  Yes  No (If Yes, please explain under REMARKS)  
 \*\*Have you ever been convicted of a criminal offense?  Yes  No (If Yes, please explain under REMARKS)  
 Can you perform the essential functions and duties of this position with or without reasonable accommodations?  Yes  No  
 (If No, please describe the functions that cannot be performed with or without reasonable accommodations under REMARKS)

\*\*When answering this question, list only felonies or serious misdemeanors. Convictions for marijuana-related offenses that are more than two years old need not be listed. Conviction is not an automatic bar to employment; each case is considered on its own merits.

**PERSONNEL DIVISION USE ONLY**

Application Reviewed by: _____  <input type="checkbox"/> Meets Minimum Qualifications <input type="checkbox"/> Illegible <input type="checkbox"/> Does Not Meet Minimum Qualifications <input type="checkbox"/> Late <input type="checkbox"/> Missing: _____ <input type="checkbox"/> Other: _____	DATE STAMP:
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